Template Vehicle Inspection Report (LCV)

**Operator Vehicle Reg/Fleet No**

**Odometer Reading Vehicle Make/Model**

**Name of Inspector.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |
| --- | --- |
| **A : Inside cab** |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Check no.** | **LCV Tester manual no.** | **Item inspected** | **Condition  or x** | **Description of Defect** | **Rectified by** |
| 1 | 1 | Registration/Licence/VIN  |   |   |   |
| 2 | 7,13 | Seats/seat belts & Safety restraints |   |   |   |
| 3 | 11 | Mirrors |   |   |   |
| 4 | 10 | Windows, Glass & view of the road |   |   |   |
| 5 | 9 | Windscreen wipers & washers |   |   |   |
| 6 | 8 | Horn |   |   |   |
| 7 | 54,59 | Gauges, warning devices & malfunction indicator |   |   |  |
| 8 | 53 | Driving controls |   |   |   |
| 9 | 14/39 | Steering control |   |   |   |
| 10 | 4, 5 | Service Brake Pedal & Operation (Inspection in Cab) |   |   |   |
| 11 | 6 | Park Brake Activator |   |   |   |
| 12 | 15 | Doors/Locks/Anti-Theft Devices |   |   |   |

**B Ground Level and under vehicle**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Check no.** | **LCV Tester manual no.** | **Item inspected** | **Condition  or x** | **Description of Defect** | **Rectified by** |
| 13 | 30 , 31 | Cab and body work (including running boards & steps) |   |   |   |
| 14 | 32,33,34 | Tyre , Condition, Specification, Tread |   |   |   |
| 15 | 35,36 | Wheels/nuts/hubs/spare wheel & carrier |   |   |   |
| 16 | 38 | Chassis/Underbody |   |   |   |
| 17 | 20 | Towing Bracket / Coupling |  |   |   |
| 18 | 53 | Engine & transmission mountings |   |   |   |
| 19 | 46 | Fuel tanks & system |   |   |   |
| 20 | 53 | Oil leaks |   |   |   |
| 21 | 2,3,50 | Exhaust System/Noise/ Smoke |   |   |   |
| 22 | 39 | Steering Mechanism |   |   |   |
| 23 | 55 | Steering Alignment |   |   |   |

**B Ground Level and under vehicle (contd)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Check no.** | **LCV Tester manual no.** | **Item inspected** | **Condition  or x** | **Description of Defect** | **Rectified by** |
| 24 | 41/42/51/52/57/58 | Suspension Units and performance |  |  |  |
| 25 | 44 | Shock Absorbers |  |  |  |
| 26 | 39/40 | Axles, stub axles & wheel bearings |  |  |  |
| 27 | 53 | Transmission & Final Drive  |   |   |   |
| 28 | 43 | Brake Lines & Hoses |   |   |   |
| 29 | 47 | Brake Wheel Units / Callipers |   |   |   |
| 30 | 37,49 | Brake fluid reservoirs/Valves/Master Cylinders/Connections |   |   |   |
| 31 | 48 | Mechanical Brake Components |   |   |   |
| 32 | 48 | Brake Drums/Discs & Linings/Pads |   |   |   |
| 33 | 21,22,23,24 | Front & Rear lamps & No. Plate lamps |   |   |   |
| 34 | 25,26,27,28 | Headlamps Condition & Aim |   |   |   |
| 35 | 29 | Reflectors  |   |   |   |
| 36 | 45 |  Battery/electrical systems |   |   |   |
| 37 |   | Other Items |   |   |   |

|  |  |  |  |
| --- | --- | --- | --- |
| **C: Brake performance (*This may include the use of equipment, such as a roller brake tester or decelerometer*)** |  |  |  |
| **Check no.** | **LCV Tester manual no** | **Item inspected** | **Condition  or x** | **Description of Defect** | **Rectified by** |
| 38 | 16/17 | Service Brake performance |   |   |   |
| 39 | 18/19 | Parking brake performance |   |   |   |

**Signature of Inspector Date**

**Note: All inspections must be conducted by a Suitably Qualified Person**

*(A Suitably Qualified Person is one who is suitably qualified by academic qualifications or experience or both to carry out Inspections, Maintenance and Repairs on this category of vehicle)*

**Action Taken on Defects Found**

|  |  |  |
| --- | --- | --- |
| **Check no.** | **Rectification Action** | **Rectified by** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

I certify that all defects have been satisfactorily repaired and the vehicle is now fit for service

**Name Position**

**Signature Date**

**Note: The above signatory must be a Suitably Qualified Person**